



lac la biche & district

Chamber of Commerce

Meeting purpose: Board of directors meeting	Date: December 3 rd , 2014	Location: ATB Financial
Present: Ron Briscoe Charlyn Moore Walter Ryl Gail Broadbent-Ludwig Dr. Mohammad Al-Bekai Rick S kyrpan Al Harpe Annette Theron	Regrets: Rick S kyrpan John Nowak	Guests: Justin Marshall Laura Rodgers

Meeting items	Motioned by	Seconded by	Vote Results
Meeting called to order at 4:33pm			
Review and approval of agenda			
Review and approval of minutes of previous meeting	Al Harpe	Charlyn Moore	Unanimous
Selection of Committee Members <ul style="list-style-type: none"> - With the Chamber's simplified focus, group decided to continue without specific committees; rather involve directors and delegate tasks as needed 			
Selection of Al Harpe as the representative on the Economic Development Board: Ms. Theron to send letter to the EDB			
Financial Report presented by Walter Ryl <ul style="list-style-type: none"> - Sept. 1 to today, Chamber is in the black. Evening of Excellence posted a profit. Nothing else to report. 			
Tourism: Need to reach out and cooperate with tourism organisations in LLB for better partnerships, reducing duplication <ul style="list-style-type: none"> - Dr. Al-Bekai to contact organizations (County, CF, etc) and report back at future meeting 			

Manager's Report

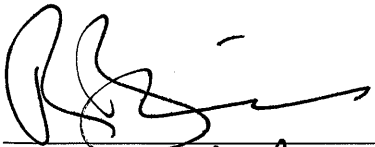
Safety Awareness Event <ul style="list-style-type: none"> - Event Planning on track. - Ms. Theron to continue to try to contact possible speakers regarding insurance and medical response. 			
Chamber New bank account: presentation of tenders <ul style="list-style-type: none"> - Ms. Theron to send comparison info from all tenders to directors for email vote 			
Office and VIC hours & holidays <ul style="list-style-type: none"> - Ms. Theron to send directors information on County Offices Holiday closing times, as well as contract requirements, to determine dates closed over the holidays via email vote. 			

Business Arising

<p>Quarterly Member Meeting: December 4th, 2014</p> <ul style="list-style-type: none"> - Topics will include TFWP, snow removal, the County budget - Need identified to gather info on the work camps to determine the Chamber's response 			
<p>Feedback on Midnight Madness</p> <ul style="list-style-type: none"> - Great event and cooperation from the media. Possibly only keep open until 9pm in 2015. Ms. Broadbent to send event information (successes and suggestions for improvement) to manager to compile event binder. 			
<p>Director Guidelines & Communications Designate: assigning a delegate to approve public pronouncements as per section 29 of bylaws</p> <ul style="list-style-type: none"> - Ms. Theron & Dr. Al-Bekai to determine wording of our policy for approving official written public Chamber communications, and then send for an email vote. Decided that all directors to give feedback on official written pronouncements, to be included in email vote on policy. President to continue being the voice of Chamber with the ability to respond ad hoc to local media requests for comment. 			
<p>Press release re: Snow Removal & Letter to the County</p> <ul style="list-style-type: none"> - Press release about snow removal reviewed and motion made to issue the release once director-recommended changes are made (add Plamondon reference, link to County policies, Chamber to follow up with the County) 	Charlyn Moore	Dr. Al-Bekai	Unanimous
<p>Ron Briscoe to contact Plamondon to discuss possible downtown business group involvement/feedback on business issues.</p>			
<p>Meeting adjourned at 6:06pm</p>			

Electronic and/or email votes since last meeting	Date	Vote Results
Donation for regional TFWP action	20/11/2014	5 votes in favor
Requesting sponsorship from Lac La Biche County for the 2015 Evening of Excellence Gala	21/11/2014	6 votes in favor
Sending letter to the County regarding snow removal	01/12/2014	6 votes in favor

I have reviewed and approved the meeting minutes.



Name and title: Ron Briscoe - President

Date: 12/4/2014